



DesignPro Tools Web-based Training Outline

Description: The DesignPro Tools Web-based Training program is an interactive, web-based course conducted by a live trainer. This course consists of on-line lecture and hands-on experience with the various editors and tools, including logged interactive attendance and assigned homework.

Students may attend one or all modules (recommended).

Objective: The objective of this course is to instruct students on resource creation, editing and saving into target printer formats and provide them with working skills to develop resources.

Requirements:

The following requirements must be met to satisfactorily complete the course:

- Attendees will be required to complete the internet skills self-assessment prior to enrollment.
- Attendees will need to verify their PC requirements prior to enrollment.
- Attendees will be required to accept the commitment challenge prior to enrollment.
- Attendees will be required to attend one of the orientation sessions prior to course attendance.
- Attendees will be required to attend each scheduled lecture session.
- Attendees will be required to satisfactorily complete each assigned homework activity and participate in the home work review.



***Available modules:**

Module 1: Form Editor (4 days, 1-2 hours per day)

- Introduction to the Form Editor and to Overlays
- Creating Overlays
- Adding Images
- Importing and Adding Text
- Working with Fonts
- Drawing Lines and Boxes
- Inserting Static Barcodes
- Editing an Existing Overlay
- Using a Windows Application to Create an Overlay
- Printing a Microsoft Word Document to an Elixir Form
- Exchanging Fonts
- Setting File Format Properties

Module 2: Manager (2 days, 1-2 hours per day)

- Opening DesignPro Applications
- Adding Shortcuts
- Understanding the Directory Structure
- Physical folder and Virtual Folders
- Understanding Profiles, an Introduction
- Resource Conversion
- Defining Setup Files

Module 3: Graphics Editor (2 days, 1-2 hours per day)

- Creating an Image
- Cleaning Up Scanned Images
- Creating Fonts from Images

Module 4: Font Editor (2 days, 1-2 hours per day)

- Font Modification
- Font Creation

Module 5: Visual PPFA (4 days, 1-2 hours per day)

- Introduction to PPFA and PageDefs/FormDefs
- Traditional PageDef/FormDef creation
- Record Format PageDef/FormDef creation

